

2024 - 2026

TRANSFORM YOUTH JUSTICE (TYJ)
COMMUNITY-BASED ORG (CBO)
CAPACITY BUILDING INITIATIVE (CBI):
EXPANDING COMMUNITY-BASED SERVICE FOR
JUSTICE-INVOLVED YOUTH

REQUEST FOR APPLICATIONS (RFA)

JULY 2024



THE CENTER
at Sierra Health Foundation

READ ALL INSTRUCTIONS AND CRITERIA CAREFULLY

PURPOSE OF THE INITIATIVE AND BACKGROUND

The 2024-2026 Transform Youth Justice (TYJ) Community-Based Organization (CBO) Capacity Building Initiative (CBI), funded by the Office of Youth and Community Restoration (OYCR), aims to improve the health, social and intergenerational life course outcomes of justice-involved youth and their families by providing funding support to CBO's with the purpose of expanding their capacity to meet the social determinants of health needs of justice-involved youth through technical assistance (TA) provided by National Center for Youth Law (NCYL), Public Works Alliance (PWA) and The Center at Sierra Health Foundation (The Center), and through learning community opportunities. Awarded organizations will also be encouraged to develop or strengthen diversion programs to advance health and racial equity for justice-involved youth in California.

The Center is contracted to support the implementation of the 2024-2026 TYJ CBO Capacity Building Initiative (CBI). This initiative will be launched in four regions and will provide funding and technical assistance for organizations proposing to expand their organizational capacity to serve justice-involved youth and justice-involved transition-age youth (TAY), ages 12 to 26.

In July 2021, OYCR was established through SB 823 (Division of Juvenile Justice Realignment) within the California Health and Human Services Agency (CalHHS). The agency's mission is to promote trauma-responsive, culturally informed, gender-honoring, and developmentally appropriate services for youth involved in the juvenile justice system that supports the youths' successful transition into adulthood. As an agency, OYCR is tasked with making shifts in how California approaches youth justice. OYCR's vision of youth justice is framed by accountability and healing rather than punishment.

The Center is an independent 501(c)(3) nonprofit organization bringing people, ideas and infrastructure together to create a collective impact that reduces health disparities and improves community health for the underserved living in California. The Center pursues the promise of health and racial equity in communities across California. The Center establishes investment partnerships with public and private funders, community members, community organizations, national, state and local government agencies, nonprofits and businesses to advance health equity. For more information about The Center, visit shfcenter.org.

MORE ABOUT THE TRANSFORM YOUTH JUSTICE (TYJ): CBO CAPACITY BUILDING INITIATIVE (CBI)

This year, The Center is launching the CBO Capacity Building Initiative (CBI), a pillar of Transform Youth Justice, in partnership with Public Works Alliance (PWA) and National Center for Youth Law (NCYL). PWA and NCYL will provide TA within their respective organizational and team experience and expertise to awarded organizations. More information about specific TA provided by each respective organization is detailed later in this RFA document, under the section: Examples of TA that Can Be Provided to Awarded Organizations.

This RFA process will assess applicants' technical assistance needs, regional and county juvenile justice landscapes, and organizational capacities. Post-award, the awarded organizations' leadership, adaptive, management and technical capabilities will be further evaluated. This will help tailor ongoing technical assistance and support throughout the initiative to specific growth areas of awarded organizations.

The TYJ CBO Capacity Building Initiative (CBI) will focus on building or expanding the capacity of two types of organizations to serve justice-involved youth and is open to CBOs that may have a contract with a county or city agency in their area to provide some of these services:

1. CBO's Already Serving Youth: Grassroots, community-based organizations engaged in social justice advocacy or direct service organizations serving youth ages 12 to 18, looking for funding and working to access and/or establish relationships with juvenile justice system stakeholders in these regions.

And

2. CBOs NOT YET Serving Youth: Grassroots, community-based organizations or direct services organizations that are not yet serving youth under 18 but have experience, expertise and track record in working in the mental health, behavioral health and/or justice sector, serving transition-age youth (TAY) up to age 26.

THE FUNDING OPPORTUNITY

Over a period of approximately 26 months, up to eight community-based organizations will each receive \$500,000 to expand organizational capacity for services, inclusive of diversion programs, for justice-involved youth ages 12 to 26 in four regions in California. Up to 20% of direct costs may be requested as indirect costs. Awarded funds will prioritize expanding the organizational capacity¹ of [emerging grassroots community-based organizations](#)² and Tribal organizations, including federally designated 638 Indian Health Services (IHS) providers (CBO's and urban clinics) in the four California regions below:

- Northern California (encompassing counties north of the Bay Area and Sacramento)
 - Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Mendocino, Napa, Siskiyou, Shasta, Sonoma, Sutter, Tehama, Trinity, Yolo and Yuba counties
- Sierra Nevada
 - Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sierra and Tuolumne counties
- Inland Empire (I.E.) / Imperial Valley
 - Imperial, Riverside and San Bernardino counties

¹ What is Capacity Building? <https://www.councilofnonprofits.org/tools-resources/what-capacity-building>

² Grassroots organizations are just as important as seed money for innovation <https://www.unhcr.org/innovation/grassroots-organizations-are-just-as-important-as-seed-money-for-innovation/>

- San Joaquin Valley
 - Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare counties

Selected Regions: These regions, mostly rural, have high rates of racial disparities, including overinvolvement of youth of color in the juvenile and adult justice systems. These regions also lack meaningful community-based alternatives to the criminalization and punitive responses to youth behavior, and far less community-based providers per county than do other regions. Additionally, these regions have lower incomes per capita, high rates of health disparities, high rates of incarceration and for the most part, lack robust government investment in community-based organizations that serve or can serve justice-involved youth. This is specifically true in the areas of trauma-informed and culturally rooted healing-centered diversion and prevention services for youth involved in, or at risk of involvement in, the juvenile and/or adult justice systems. As a result, these regions have high rates of unmet health needs of justice-involved youth, including physical, mental and behavioral health, leading to detrimental population-level health outcomes for this sub-population of youth.

Rooting Framework: This initiative is rooted in the guiding principle that services, inclusive of diversion programs, provided by community-based organizations to justice-involved youth and their families, must be healing-based, trauma-informed, gender-responsive, culturally and linguistically appropriate. In addition, this initiative is rooted in social justice youth development³ and positive youth justice (PYJ)⁴ approaches to meeting the needs of justice-involved youth. Both social justice youth development and PYJ as frameworks, expand on the scientific literature of positive youth development. However, PYJ applies positive youth development approaches in the juvenile justice system context, and social justice youth development expands positive youth development to address social and systemic factors including racism, xenophobia and other racial inequities that youth face as they develop into adulthood (Ginwright & Cammarota, 2002).

The scientific literature also establishes that the needs of justice-involved youth, as a subpopulation of youth, overlap with social determinants of health needs, and these in turn are often rooted in systemic inequities exacerbated by systemic racism⁵. Social justice youth development acknowledges these systemic forces and supports young people in developing the skills and knowledge necessary to transform the systems that influence their health outcomes, along with their lives, neighborhoods and broader communities. Social justice youth development expands the traditional asset-based youth development approach by supporting civic engagement and leadership development, as well as working to dismantle structural inequities and harmful narratives, while promoting the building of community-based infrastructures of care necessary for positive youth development and improved health outcomes. The inequities that justice-involved youth and their families face include the criminalization of youth of

³ Ginwright, Shawn, and Julio Cammarota. "New Terrain in Youth Development: The Promise of a Social Justice Approach." *Social Justice*, vol. 29, no. 4 (90), 2002, pp. 82–95. *JSTOR*, www.jstor.org/stable/29768150.; Social Justice Youth Work: Actualizing Youth Rights <http://jyd.pitt.edu/ojs/jyd/article/viewFile/488/462>.

⁴ Butts, J. A., Bazemore, G., & Meroe, A. S. (2010). Positive youth justice: Framing justice interventions using the concepts of positive youth development.

⁵ Bui, J., Wendt, M., & Bakos, A. (2019). Understanding and addressing health disparities and health needs of justice-involved populations. *Public Health Reports*, 134(1_suppl), 3S-7S.

color, the school-to-prison-to-deportation pipeline, housing insecurity/homelessness, inequitable education and inequitable economic opportunities, to name a few.

Transparency Statement: We recognize that this funding opportunity for emerging CBO's may constitute a major source of funding for such an organization's annual operating budget. It is important to share upfront that this funding opportunity is as of right now, a one-time funding opportunity. The Center encourages organizations to plan and budget accordingly.

TIMELINE

Award agreements will cover activities for the following time period: September 1, 2024 to October 31, 2026 (26 months).

GLOSSARY

Adverse Childhood Experiences: Potentially traumatic events that occur in childhood. Examples may include experiencing abuse or neglect, witnessing violence in the home or community, or experiencing instability due to family separation.⁶

Capacity Building: For this funding opportunity, capacity building is the investment in a non-profit organization's effectiveness and future sustainability. Capacity building activities will aim to build on the existing operational, programmatic, financial or organizational infrastructure of an organization, to strengthen its ability to fulfill its mission over time and have a positive impact on its communities by serving justice-involved youth. Additionally, capacity building activities will aim to increase organizational revenue by strengthening organizational readiness to access healing-based, health-focused public dollars.

Community Based Organization: A nonprofit, non-governmental organization that identifies and works to address local or community needs.

Community-Based Organization Youth Diversion: Informal and formal youth diversion programs across the entire spectrum of police and juvenile justice system points of contact and decision-making, implemented by non-profit 501(c)3 organizations and Tribal organizations, including federally designated 638 Indian Health Services (IHS) providers (CBO's and urban clinics), in non-carceral, least restrictive and appropriate in-community environments that are generally family-centered, trauma informed, healing-based, culturally relevant and individualized to the youth's needs. Community-based organizations that implement youth diversion programs are more likely to reflect young people culturally, more likely to have optimal knowledge of local resources and networks that can meet the needs of youth and are best positioned to consider a young person's circumstances from a holistic healthy youth development standpoint.⁷

⁶ CDC Adverse Childhood Experiences Definition and Factsheet.

<https://www.cdc.gov/violenceprevention/aces/fastfact.html>

⁷ https://file.lacounty.gov/SDSInter/dhs/1125236_YDDBOOKLET-052422.pdf

Gender Responsive: Programming which includes specific action to try and reduce gender inequalities within communities.⁸

Gender Transformative: Programming designed around a fundamental aim of addressing root causes of gender inequality within society.⁹

Healing-Based Practices: Healing that involves a basic logic of transformation or transmutation from sickness to wellness enacted through culturally salient actions. Common healing practices include: The use of medicines (inclusive of traditional herbs and teas) that are consumed, drunk, smoked, injected, or otherwise taken into the body; methods of getting things out to heal the body (inclusive of somatic practices); manipulations of the body through touch and gestures or with specific materials (inclusive of acupuncture); diagnostic or other practices that establish the nature of the affliction in terms of its causes, consequences, or some other classificatory scheme; and the use of rituals and ceremonies incorporating words, music and other cultural devices that may involve the afflicted individual or the healer alone, interaction between patient and healer, and/or the participation of a whole group or community.¹⁰

Intersectionality: Intersectionality is a theoretical framework for understanding how multiple social identities such as race, gender, sexual orientation, socioeconomic status and disability intersect at the micro level of individual experience to reflect interlocking systems of privilege and oppression (e.g., racism, sexism, heterosexism, classism) at the macro social-structural level.¹¹

Justice-Involved Youth and Transition Age Youth (TAY): Youth ages 12 to 26 involved in or at-risk of involvement in the juvenile and/or adult justice systems.

Organizational Sustainability: The ability to maintain program activities and goals beyond the award period by securing additional funding and resources.

Prevention: Activities that promote healthy behaviors, reduce risks and build protective factors that either prevent involvement with the juvenile and/or adult justice systems, or mitigate consequences and contributing factors associated with continued justice system involvement.

Social Justice Youth Development: Social Justice Youth Development expands the concept of a positive youth development framework and addresses social factors including racism, xenophobia and other racial inequities youth face as they develop into adulthood (Ginwright & Cammarota, 2002). Social

⁸ United Nations Population Fund. "Gender responsive and/or transformative approaches." https://www.unfpa.org/sites/default/files/admin-resource/thematic%20note%201_gender_final.pdf

⁹ United Nations Population Fund. "Gender responsive and/or transformative approaches." https://www.unfpa.org/sites/default/files/admin-resource/thematic%20note%201_gender_final.pdf

¹⁰ The Cultural Diversity of Healing: Meaning, Metaphor, and Mechanism. *Heart Views*. 2013 Jan-Mar; 14(1): 39–40. doi: [10.4103/1995-705x.107123](https://doi.org/10.4103/1995-705x.107123). <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3477987/>

¹¹ The Problem with the Phrase *Women and Minorities*: Intersectionality—an Important Theoretical Framework for Public Health. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3477987/>

justice youth development recognizes these systemic forces and supports young people in developing the skills and knowledge necessary to transform the systems that influence their lives, health, neighborhoods and broader community.

Somatic Practices: Practices that support becoming aware and support accessing and/or obtaining more information about the ways our bodies may respond to and be impacted by experiences. Practices can include natural body movement that surface into conscious awareness mind-emotion-body connections which may support one's healing and wellness journey.¹²

Technical Assistance: The process of providing training and knowledge building support to help community-based organizations acquire, develop and/or strengthen any specialized service or skill.

Thriving: A dynamic process that goes beyond well-being to include individual and collective growth in grounding and agency.¹³

Trauma-Informed Practices: Practices rooted in an understanding of the holistic and wide-ranging epigenetic, neurobiological, psychosocial and behavioral health impacts of adverse childhood experiences, and that effectively recognize and are adequately responsive to symptoms of chronic interpersonal trauma and traumatic stress across an individual's lifespan.

Youth Diversion: Generally includes a wide range of interventions and supports across the entire spectrum of police and juvenile justice system points of contact and decision-making, that can be implemented in lieu of a law enforcement or delinquency system responses to youth behavior.¹⁴

ELIGIBILITY CRITERIA FOR ALL APPLYING ORGANIZATIONS

Organizations must meet the following minimum requirements:

- Have an office located in California.
- Provide services in California.
- Are a 501(c)(3) community-based organization or Tribal organization¹⁵ with established and trusted community relationships. Fiscal sponsorships are eligible. This funding opportunity is also open to coalitions of organizations and collaboratives, as long as the lead organization is an eligible applicant. For-profit entities are not eligible to apply with a fiscal sponsor.
- Have demonstrated experience partnering with young people of color and other marginalized communities.
- Must deeply engage with and reflect the communities disproportionately impacted by the juvenile and adult justice systems. Awarded organizations should have a history of working with

¹² A Brief Intro to the World of Somatics. Healthline. <https://www.healthline.com/health/somatics>

¹³ The Forum for Youth Investment.

https://forumfyi.org/wpcontent/uploads/2020/07/NewDefinition_ThrivingYouth_July2020.pdf

¹⁴ <https://www.ylc.org/navigate-juvenile-justice-law/part-1-youth-diversion/>

¹⁵ Tribal organizations may be a 501(c)(3) nonprofit, a 638, or an urban Indian clinic.

impacted communities, including representation on their board, staff and organizational leadership.

- Must have demonstrated evidence of inclusivity and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation or military status in any of its activities or operations.
- Must not have an annual budget in 2023 that exceeds \$3 million. Pass-through, non-reoccurring funding for COVID-19 immediate relief (e.g., food, shelter, utility assistance, etc.) can be excluded from the 2023 budget requirement. For Tribal organizations that have a department leading this work, the \$3 million budget is applicable to the department's budget and not the Tribal organization's budget.
- Must demonstrate a need for capacity building within the organization and be able to provide a workplan to address those needs.
- Take community-driven approaches to program development and implementation.

ELIGIBILITY CRITERIA FOR CBOs ALREADY SERVING YOUTH

- At least two full-time staff or the equivalent staff hours available to provide direct services to youth. Formerly incarcerated and/or justice impacted staff is a plus.
- Provide programming, services and care to youth and their families.
- A track record of working with at least 10 youth continuously and over time in a caseload or case management capacity.
- An ability and interest in expanding organizational capacity and practice to serve, or of serving justice-involved youth.

ELIGIBILITY CRITERIA FOR CBOs NOT YET SERVING YOUTH

- At least two full-time staff or the equivalent staff hours available to provide direct services to the community that they live in. Formerly incarcerated and/or justice impacted staff is a plus.
- Experience, expertise and track record in working in the mental health, behavioral health and/or justice sector.
- A track record of working with at least 10 community members continuously and over time in a caseload or case management capacity.
- An ability and interest in expanding organizational capacity and practice to serve justice-involved youth.

CBO AND TRIBAL ORGANIZATION TECHNICAL ASSISTANCE (TA) NEEDS ASSESSMENT QUESTIONS

1. Rate and describe your technical assistance needs in organizational administration, including contracts and grants administration, data collection and reporting, and information sharing and

confidentiality. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*.

2. Rate and describe your technical assistance needs in juvenile justice law and policy, including youth rights and court processes. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*.
3. Rate and describe your technical assistance needs in adolescent development and best practices for youth, including healing and trauma-informed care, gender-responsive services and culturally relevant services. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*.
4. Rate and describe your technical assistance needs with stakeholder connections and engagement, including with courts, public systems and community service providers. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*.
5. Is there anything else you would like to tell us about your organizational technical assistance needs and challenges? (250 words)
6. In what settings do you serve your population? This could be your organization's offices, schools, juvenile hall, virtually, etc. (250 words)
7. Can you describe the frequency, duration, and nature of engagement activities? How frequently do you meet (e.g. daily, weekly, monthly, etc.)? What is the duration of typical meetings (e.g. 30 minutes, 1 hour, etc.)? And how long do you engage with the average participant (e.g. 6 months, 1 year, etc.)? (250 words)
8. Please describe your core programs and/or services that you offer to the community.
9. What is the primary source of your funding? (250 words)
10. If your organization were to enter a government contract that is on a reimbursable basis, would your organization be able cover essential expenses for a 3-4+ month period without jeopardizing financial stability or current program delivery? (250 words)

REGIONAL-COUNTY NEEDS AND OTHER QUESTIONS

1. Based on your current knowledge, what youth-serving organizations, programs and services already exist in your city, county or region? (250 words)
2. Based on your current knowledge, what (other) organization(s) currently serve(s) justice-involved youth in your county? (Examples of services can include but are not limited to: health-based approaches and programs, culturally rooted approaches and programs, peer-to-peer supports and programs, behavioral and mental health care, clinical treatment providers and services. You may consider The Substance Abuse and Mental Health Services Administration's (SAMHSA) Continuum of Care Framework).¹⁶ (250 words)
3. Why is your organization interested in working with justice-involved youth? (250 words)

¹⁶ SAMHSA Continuum of Care Framework.

<https://ohiostate.pressbooks.pub/substanceabusepart1/chapter/ch-2-name-5/>

4. What are your organization's limitations in working with justice-involved youth as a population? (250 words)
5. What challenges do you foresee with increasing your organizational capacity to work with at least 50 justice-involved youth a year? (250 words)
6. What work is your organization currently doing that can be restructured, enhanced and/or shifted to serve justice-involved youth? (250 words)

DETERMINING TECHNICAL ASSISTANCE (TA) NEEDS FOR AWARDED ORGANIZATIONS

Awarded organizations are required to complete [TCC Group's Core Capacity Assessment Report \(CCAT\)](#). The CAAT is an organizational assessment tool used to help nonprofits become resilient and sustainable and to determine how to deliver programs and services most effectively. It evaluates organizational effectiveness, nonprofit lifecycle stages, four core capacities and their sub capacities (i.e., leadership, adaptive, management, and technical capacities), along with organizational culture and its sub capacities. The assessment identifies strengths, challenges and capacity building priorities of the organizations. The data collected through the CCAT is one input to help determine funded partners' TA needs.

EXAMPLES OF TA THAT CAN BE PROVIDED TO AWARDED ORGANIZATIONS

- National Center for Youth Law (NCYL) will deliver TA through a variety of in-person and virtual meetings and training sessions:
 - Administrative & Technical Support
 - Compliance with juvenile laws (diversion, confidentiality, etc.)
 - Data collection & analysis
 - Information & Training for CBO
 - Juvenile justice laws and policies
 - Adolescent development / positive youth development
 - Trauma-informed practices, evidence-informed best practices for youth
 - Gender-responsive programming
 - Establishing & implementing diversion programs
 - Trainings for System Stakeholders
 - Best practices for serving and/or supporting at-risk youth through strength based, trauma informed and positive youth development lenses and approaches
 - Partnering with CBOs
 - Connections to Community & System Stakeholders
 - Peer-to-peer learning exchanges w/ other CBOs statewide
 - Engaging with courts & systems administrators
 - Establishing public-private partnerships
 - Youth Leadership Development
 - Know-your-rights

- BIPOC History of the U.S.
 - State and Local Policy Advocacy & Implementation
 - Applying to College & Grad School, resources and opportunities
 - Fundraising and Resources
 - State & Federal Health Funding streams & processes (w/PWA's lead)
 - Philanthropic and JJ funding streams, grants administration & reporting (NCYL in collaboration/coordination with The Center)
- Public Works Alliance (PWA) will deliver TA through 1-hour webinars and/or through 1-hour, 2-hour and 3-hour in-person trainings:
 - Working with Justice-Involved Youth: Transformative Mentorship & Credible Messenger Approach
 - Medi-Cal 101: Understanding How Medi-Cal Works and What it Will Pay For
 - Navigating an Unprecedented Reform Landscape: California Youth Behavioral Health Initiative (CYBHI) and CalAIM
 - Medi-Cal's New Provider Classes and What it Means for CBOs Who Work with Justice-Involved Youth
 - Bifurcated: How to Work with County Mental Health Plans and Medical Managed Care Organizations to Access Mental Health Services for Youth and Families
 - Schools at the Center: How to Work with Schools and Take Advantage of the New All-Payer Schedule
- The Center will deliver TA through a mix of virtual and in-person training sessions:
 - Financial Compliance with Public Sector Funding
 - Data Reporting on Programmatic Outcomes

REQUESTED FINANCIAL DOCUMENTS AND INFORMATION

Applicants will be asked to submit at least one of the following financial forms and information:

- Most recent 990 Form.
- Most recent Financial Audit.
- A document listing Accounting Software or detailing the Organization's Financial Infrastructure.
- A document demonstrating General Ledger (GL) Reporting Capacity/Capability.
- The Organization's Annual Budget (approved by Board or Fiscal Sponsor or Advisory Board).

RESPONSIVE PAYMENT SCHEDULE FOR AWARDED ORGANIZATIONS

Understanding that a significant infusion of resources upfront may be a challenge for program implementation, The Center will offer flexible and phased payments. Payments will be issued to awarded organizations based on the achievement of a set of agreed-upon deliverables as defined in the agreement. Each agreement will be divided into a minimum of three payments: (1) 40% upon execution of award agreement and fulfilling of insurance requirements, (2) 40% after demonstrating progress on the workplan and on the capacity-building goal(s) and completion of Progress Report 3 due June 30, 2025, and (3) 20% after demonstrating progress on the workplan and capacity-building goal(s) and

completion of Progress Report 5 due December 12, 2025. If an awarded organization is making progress on their workplan, capacity-building goal(s) and achieving all required deliverables, the entire amount can be paid.

EXAMPLES OF POTENTIAL FUNDED CAPACITY BUILDING ACTIVITIES

This funding opportunity will support partners with capacity building activities focused on building financial sustainability, measuring the organization's success and building the leadership capacity at the organization. Some examples of community-driven and organizational capacity building activities that are supported by this funding opportunity include the following:

- Establish a pre-arrest diversion program.
- Develop an intensive community-based behavioral health program for youth accused of serious and violent offenses.
- Establish a peer mentoring program for youth impacted by negative peer groups.
- Increase organizational capacity to receive Medi-Cal funds for youth services provided.
- Establish a day-reporting center for justice-involved youth.
- Increase housing and employment services for justice-involved youth.
- Create and begin implementing a three- to five-year fund development plan.
- Program evaluation training and resources, including technology upgrades to track youth and organizational successes.
- Strategic communications plan development and implementation.
- Policy advocacy training.
- Partnership development.
- Establishing new service collaborations/coalitions.
- Staff training on related content (e.g., healing-based practice, trauma-informed organizational policies, secondary/vicarious trauma).
- Grassroots organizing training to advance youth justice transformation efforts rooted in a social justice youth development framework and with a value of supporting directly impacted youth lead efforts that will improve health outcomes for all justice-involved youth.

WHAT WE WILL NOT FUND THROUGH THIS FUNDING OPPORTUNITY

- Debt retirement
- Operational deficits
- Politically partisan activities
- Explicitly religious activities
- Activities that exclusively benefit the members of sectarian or religious organizations
- Purchase of vehicles
- Purchase, construction, or permanent improvement (other than minor remodeling) of any building, other facility, or land

REQUIRED FROM AWARDED ORGANIZATIONS: BUDGET, BUDGET NARRATIVE AND WORKPLAN

Post award notification, awarded organizations will be required to submit a detailed cost budget and budget narrative that adheres to funding guidelines and is clearly linked to the proposed activities submitted in the application. Also, awarded organizations will be required to develop and submit a workplan to advance the initiative goals throughout the agreement term. Budget, Budget Narrative and Workplan must:

- Be consistent with the proposed project plan (includes youth stipends or incentives, appropriate staffing levels, other likely costs).
- Include travel costs for at minimum 3 in-person Community of Practice Convenings throughout the term of the agreement (locations are TBD).
- Have an indirect cost of no more than 20% of the direct costs.
- Detail engagement with each initiative TA provider.
- Align, complement, be responsive to the TA needs assessments.
- Be responsive to the TCC organization report.

QUARTERLY REPORTING REQUIREMENTS

Awarded organizations will be required to submit regular quarterly progress reports responding to the performance measures identified in their agreement and workplan (which will be developed by the applicants that are selected for funding), as well as financial reports and detailed expenditures listing and describing actual expenditures of funding.

Potential performance measures include: Numbers and type of outreach and education activities conducted, number and demographics of the people reached, increase in information available to community youth, participant outcomes (e.g. increased knowledge or skills), changes in organizational policies and practices, additional funding sources to support program implementation, new partners and the sector(s) they represent and progress made toward capacity building goals. There will be technical assistance available to assist awarded organizations in their data collection and reporting requirements.

Performance measures may be revised as needed to address current situations and high-priority challenges.

Progress reports will follow the timeline below.

Report	Period	Due Date to The Center
Workplan, Budget, Budget Narrative and Progress Report 1	September 1, 2024 – December 13, 2024	December 13, 2024

Progress Report 2 and Annual Financial Report 1	December 14, 2025 – March 31, 2025	March 31, 2025
Progress Report 3	April 1, 2025 – June 30, 2025	June 30, 2025
Progress Report 4	July 1, 2025 – September 30, 2025	September 30, 2025
Progress Report 5	October 1, 2025 – December 12, 2025	December 12, 2025
Progress Report 6 and Annual Financial Report 2	December 13, 2025 – March 31, 2026	March 31, 2026
Progress Report 7	April 1, 2026 – June 30, 2026	June 30, 2026
Progress Report 8	July 1, 2026 – September 30, 2026	September 30, 2026
Cumulative Report and Cumulative Financial Report	July 1, 2024 – October 31, 2026	October 30, 2026

QUARTERLY REPORTING QUESTIONS

1. Progress made towards organization defined capacity building goals.
2. Challenges that the organization is experiencing towards achieving the capacity building goals.
3. How can TA providers better support organizational needs?
4. How can The Center better support the organization’s administration, facilitation, coordination, payment, etc. needs?
5. Anything else you would like to share?

EVALUATING THE CENTER’S CAPACITY BUILDING & TA EFFORTS

The Center will contract with an external evaluation and learning consultant to evaluate our efforts. The purpose of the evaluation is to help The Center improve the initiative and understand how funder partner strengthened their organization to serve justice-involved youth and TAY. All awardees are expected to participate in all evaluation and learning activities. Potential activities include providing feedback on the evaluation design, completing [TCC Group's Core Capacity Assessment \(CCAT\)](#), participating in data collection efforts being used to answer evaluation questions and attending sensemaking sessions organized and facilitated by the external evaluation consultant.

COMMUNITY OF PRACTICE CONVENINGS

Awarded organizations must send teams of 3-5 staff, organizational leadership and/or board members to attend at least 3 in-person Community of Practice Convenings throughout the agreement term. The purpose of the in-person convenings is to foster cross-site learning, build collaboration and establish a network to adopt best practices.

Convening Timeline:

- Kickoff – Fall 2024
- Mid Initiative – Quarter 2 of 2025
- End of Initiative – Quarter 3 of 2026

Selected organizations will need to include these three in-person convenings in your proposed workplan activities and budget.

INSURANCE REQUIREMENTS

There will be insurance requirements under these funding agreements, the costs of which can be built into the project budget for awarded organizations. Once funds have been awarded, communication will be sent to awarded organizations to upload the insurance documents and demonstrate compliance with all insurance requirements. Payment will not be released until insurance compliance requirements are met. The Center recognizes that the terms and coverage conditions for insurance requirements are technical. If you need additional support to answer these questions, you can email tyj@sierrahealth.org or refer to Appendix A for more information.

REVIEW OF APPLICATIONS AND RECOMMENDATION OF AWARDEES

The Center, PWA and NCYL will serve as the Review and Recommendation Committee. This committee will review all applications and will recommend eight applications to OYCR for OYCR to review and approve. OYCR will make the ultimate decision on who the eight awardees will be, based on the committee's recommendations and other factors.

Committee recommendations will be based on applicants that present the most complete and responsive applications, showing the most favorable mix of credentials, capacity, potential and cost. Applications will be judged on the overall strength of the implementation team and proposal.

APPLICATIONS WILL BE REVIEWED WITH ATTENTION TO THE FOLLOWING GUIDING PRINCIPLES:

The guiding principles below are what organizations should keep in mind and serve as guidance that should inform responses to the narrative and technical assistance (TA) questions.

The applicant's approach is guided by:

- Principles of equity recognizing the need to strive for health and racial equity in program activities and outcomes.
- Programs and services are culturally responsive, trauma-informed, healing-based and linguistically appropriate.
- Programs and organizational priorities are informed by justice-involved youth and with justice-involved youth.
- An intersectional approach to health equity.
- A commitment to youth and family engagement.
- Prevention and education that is tailored and utilizes stigma-reducing approaches.
- Capacity building opportunities that support future sustainability of the organization.
- Principles of shifting power and agency to those who are closest to the problems and solutions.

THE FOLLOWING CRITERIA WILL BE USED IN THE REVIEW OF APPLICATIONS:

Organizational Experience and Track Record. The application should provide a clear explanation of why the CBO is an appropriate organization to be part of the CBO CBI:

- Track record of engaging with communities impacted by justice systems.
- Track record with proposed activities.
- History of service delivery and working to build organizational capacity building.
- Demonstrated commitment to social justice youth development and an asset-based approach to youth engagement.
- An understanding of the role trauma and healing plays in the development of young people.

Need and Intended Participants. The applicant should provide a brief description of the need, challenge, or issue the project will address and a description of the youth who will be engaged. Applications are expected to focus on youth and TAY ages 12 to 26, who are disproportionately impacted by the juvenile and/or adult justice systems. Applications seeking to reach youth at greater risk for justice systems involvement due to intersectional identities and social factors are highly encouraged.

Capacity Building Workplans/Use of Funds (Inclusive of Application Narrative). Capacity building workplans must detail how technical assistance will further build or strengthen organizational capacity.

Organizational Capacity and Technical Assistance. In question nine of the application, applicants should provide a comprehensive overview of their organization's ability to participate in technical assistance, to implement its capacity building workplan and should identify areas where additional funding could augment their organizational capacity and sustainability.

In addition to the above criteria, factors that inform the final slate of awarded organizations include demographic diversity, underserved youth population, geographic coverage and programmatic approaches. OYCR holds final decision-making authority in selecting the funded projects.

Application Appeal Process. An application appeal process is not available for this funding opportunity.

APPLICATION TIMELINE

**At The Center's discretion, the timeline below is subject to change to best meet programmatic needs and funder requirements.*

APPLICATION DEADLINE:
Thursday, August 15, 2024, 1pm Pacific Time (PT)

REVIEW OF APPLICATIONS:

August 19 – August 30, 2024

APPROXIMATE AWARD ANNOUNCEMENT:

Week of September 23, 2024

APPROXIMATE DATE SUBCONTRACTS ISSUED:

November 1, 2024

NOTE: All funding will be backdated to September 1, 2024, even if subcontracts are signed after September 1, 2024.

To be considered, organizations must submit applications online by 1pm (PT) on the deadline date of Thursday, August 15, 2024.

Proposals received after the due date/time will not be reviewed. Submission before the deadline date is highly advised. You may experience technical difficulties with submitting your application through the application portal and if you wait until the deadline due date, we may not be able to respond in time to your requests for support.

PROPOSERS' WEBINARS, OFFICE HOURS AND RFA TA

We have scheduled two proposers' webinars to review this TYJ CBO Capacity Building Initiative funding opportunity, the application process and to answer questions. Participation in a webinar is strongly recommended. The content of each webinar will be repeated and the same. Please review the application materials prior to registering for a webinar. Additionally, we will host office hours to provide support on the application.

RFA REVIEW WEBINARS

Thursday, July 25

[Register on Zoom](#)

11:30am – 1:30pm (Pacific Time)

Thursday, August 1

[Register on Zoom](#)

1:00pm – 3:00pm (Pacific Time)

Note: A confirmation e-mail with the link to join the webinar will be sent immediately after registration. If you do not receive it, please check your spam/junk folder.

RFA OFFICE HOURS AND RFA TA

Tuesday, August 6

[Register on Zoom](#)

3pm – 4pm (Pacific Time)

Thursday, August 8

[Register on Zoom](#)

6pm – 7pm (Pacific Time)

Tuesday, August 13

[Register on Zoom](#)

1pm – 2pm (Pacific Time)

Note: A confirmation e-mail with the link to join the office hour will be sent immediately after registration. If you do not receive it, please check your spam/junk folder.

IMPORTANT APPLICATION GUIDELINES

To help us process your application, please follow these submission guidelines:

- We encourage you to submit your application before the deadline date in case you need help with any of the RFA components.
- Applications are due no later than 1pm (Pacific Time) on Thursday, August 15, 2024.
- Submit the application via our online portal through [this link](#). New users of the portal will need to create an account as the first step in the application process. You will only use this [link](#) one time to initiate your application. After you have started working on your application, use the link below or that you received via e-mail to continue working on your saved application.
- When working on your application in the portal, use Internet Explorer as the browser when working on a PC and Safari as the browser when working on a Mac.
- Respond to all required fields (marked with an *).
- Upload all attachments listed under “Application Checklist” below.
- On the portal, you may click “Save & Finish Later.” You will receive an e-mail with a link to return to your in-progress application.
- **Click “Save & Finish Later” any time you will not be working on your application for a few minutes.**
- You may submit your application only once. Be sure your application is complete and accurate, including required documents, before submitting it. Revised applications will not be accepted.
- If you are unable to submit your application online or need help, please email tyj@sierrahealth.org with the subject line: Application Online Help.

**Send questions and inquiries related to this funding opportunity
to tyj@sierrahealth.org with the subject line: TYJ CBO CBI RFA Question**

APPLICATION CHECKLIST

- Initiate the funding application via our online portal through [this link](#).
- Required application attachments:

- Please upload as many of the following financial documents to help gauge current organizational financial infrastructure and capacity. These documents are not required but encouraged. Not having or submitting these documents won't disqualify you from this funding opportunity.
 - Most recent 990 Form
 - Most recent Financial Audit
 - A document listing Accounting Software or detailing the Organization's Financial Infrastructure (staffing and controls)
 - A document demonstrating General Ledger (GL) Reporting Capacity/Capability
 - The Organization's Annual Budget (approved by Board or Fiscal Sponsor or Advisory Board)
- Applicant organization's signed W-9
- A signed document by the Executive Director (ED). The signed document must include the following, which may be one Word or PDF document with the ED's signature at the bottom as a commitment and affirmation of the below:
 - Have executive support for the proposed project, as evidenced by a signed letter of support from the senior administrator, demonstrating willingness to commit staff time and resources to add new activities.
 - Affirm the applicant's ability to submit data and financial progress reports on a specific set of measures.
 - Affirm participation in activities of the external capacity building and TA efforts for the TYJ CBO CBI program.
 - Affirm participation at three in-person convenings. Travel costs to attend the convenings are the responsibility of the funded organization and may be included in the proposed budget. Organizations may bring teams of two to five staff and/or youth/young adults.
- **Form 1:** [Answered Technical Assistance Questions](#)
- **Form 2:** [Answered Regional-Needs Assessment Questions](#)

Incomplete applications will not be reviewed. Applications received after the above deadline will not be considered.

If you are unable to submit your application online or need help, please contact us at tyj@sierrahealth.org with the subject line: TYJ CBO CBI Application Online Help.

APPLICATION FOR REFERENCE ONLY
SUBMIT YOUR APPLICATION USING THE ONLINE PORTAL

[APPLY NOW](#)

If you are unable to submit your application online or need help, please contact us at tyj@sierrahealth.org with the subject line: TYJ CBO CBI Application Online Help.

TYJ CBO Capacity Building Initiative (CBI) Request for Application (RFA)

Be sure to read the **Transform Youth Justice (TYJ) Community-Based Organization (CBO) Capacity Building Initiative (CBI)** guidelines and instructions in the Request for Applications (RFA) carefully before beginning your application. Required fields and attachment uploads are marked with a red * (asterisk).

If you have questions, send an email to the Transform Youth Justice Team at tyj@sierrahealth.org with the subject line: **TYJ CBO CBI Application Online Help**.

Use Tab key or mouse click to move from field to field. Clicking Enter will attempt to Submit an incomplete application.

After submission you will receive an email confirmation along with a printable PDF copy of your application.

Is this project sponsored by the applicant organization?*

A fiscal sponsor is an organization that applies on behalf of an entity or group that does not have legal standing with the IRS.

Yes No

ORGANIZATION CONTACT INFORMATION

This section is to be completed by the IRS qualifying organization; please use the legal name as registered with the IRS. Qualifying organizations are defined as organizations that have its 501(c)(3) nonprofit tax-exempt status, or be a Tribal organization, including federally designated 638 Indian Health Services (IHS) providers (CBO's and urban clinics).

APPLICANT ORGANIZATION INFO

Organization name*:

Street Address*:

City*:

State/Province*:

Zip/Postal Code*:

County*:

Phone*:

Website/URL (optional):

Facebook (optional):

Twitter (optional):

LinkedIn (optional):

ORGANIZATION FINANCIAL INFORMATION

This section should be filled out by the applicant organization with the qualifying designation.

What is your annual budget amount?*

\$

Organization Tax ID #*

Organization Status – Does the organization have 501(c)(3) nonprofit status with the IRS?*

- Yes. Organization has 501(c)(3) nonprofit status with the IRS.
- No. Organization does not have 501(c)(3) non
- Unsure. Organization is unsure if it has 501(c)(3) nonprofit status with the IRS.

Legal entity: Please select the closest option for legal entity from the options below. This should match what the organization wrote in question 3 on the W-9*:

- S Corporation
- C Corporation
- Partnership
- 501(c)(3)
- LLC
- Tribal organizations, including federally designated 638 Indian Health Services (IHS) providers (CBO's and urban clinics)
- Government Entity
- Sole Proprietor
- Other

If you chose Other for Legal Entity please describe (255 character maximum)

Does the applicant organization have an annual financial audit?*

Yes No

DIRECTOR/CEO CONTACT INFORMATION

The Director/CEO should be associated with the qualifying organization from the section directly above.

First Name*:

Last Name*:

Title*: CEO/ Director (auto-populated)

E-mail*:

Phone*:

Phone Extension:

PRIMARY PROJECT CONTACT

Choose one of the previously entered contacts to be the Primary Application Contact. Or enter an additional contact. This person will be contacted if there are questions or updates regarding the application. If you are entering an additional contact and the project has fiscal sponsor please enter a contact affiliated with the fiscally sponsored organization.

[Dropdown]

Option 1: CEO/Director of the Organization

Option 2: Enter an Additional Contact

First Name*:

Last Name*:
Title*:
E-mail*:
Phone*:
Phone Extension:

The Application Contact is affiliated with the following organization.
Fiscal Sponsor
Sponsored Entity

Would you like to provide contact information for a financial support staff person?
Yes No

FISCALLY SPONSORED ENTITY INFORMATION

If applying for funds through a sponsoring entity, the sponsoring entity should be the applicant organization above. Provide information about the sponsored entity or project in the fields below.

Sponsored Entity Name*:
Street Address*:
City*:
Phone*:
State/Province*:
Zip/Postal Code*:
County*:
Phone*:
Website/URL (optional)
Facebook (optional)
Twitter (optional)
LinkedIn (optional)
What is the sponsored organization's annual budget amount?*

PROJECT OVERVIEW

Project Description

Project Name (20 words maximum)*:

Brief Purpose of Project: Briefly describe the proposed services and who will be served. The description must start with "To." (100 words or less)*
To...

Start Date: September 1, 2024

End Date: October 31, 2026

Amount Requested*:

\$

(Awards for this opportunity will be set at \$500,000)

PROJECT CONTACT INFORMATION

Choose one of the previously entered contacts to be the Primary Application Contact. Or enter an additional contact. This person will be contacted if there are questions or updates regarding the application.*

- CEO/Director of the Organization
- Financial Support Staff Person of the Organization
- Contract Lead of the Organization
- Enter an Additional Contact

First Name:

Last Name:

Title:

E-mail:

Phone:

Phone Extension:

Would you like to add any additional contacts (up to 3) to your application? Enter 0, 1, 2, 3.*

Additional Contact 1

First Name:

Last Name:

Title:

E-mail:

Phone:

Phone Extension:

Additional Contact 1 is affiliated with the following organization.

- Fiscal Sponsor
- Sponsored Entity

Additional Contact 2

First Name:

Last Name:

Title:

E-mail:

Phone:

Phone Extension:

Additional Contact 2 is affiliated with the following organization.

- Fiscal Sponsor
- Sponsored Entity

Additional Contact 3

First Name:
 Last Name:
 Title:
 E-mail:
 Phone:
 Phone Extension:

Additional Contact 3 is affiliated with the following organization.

Fiscal Sponsor
 Sponsored Entity

PROJECT GEOGRAPHY

For the county or counties that the organization benefits, indicate your best estimate of the percentage of the project work that would take place there (best estimate). (Total must add up to 100.)

Alameda *	Kings *	Placer *	Sierra *
Alpine *	Lake *	Plumas *	Siskiyou *
Amador *	Lassen *	Riverside *	Solano *
Butte *	Los Angeles *	Sacramento *	Sonoma *
Calaveras *	Madera *	San Benito *	Stanislaus *
Colusa *	Marin *	San Bernardino *	Sutter *
Contra Costa *	Mariposa *	San Diego *	Tehama *
Del Norte *	Mendocino *	San Francisco *	Tuolumne *
El Dorado *	Merced *	San Joaquin *	Trinity *
Fresno *	Modoc *	San Luis Obispo *	Tulare *
Glenn *	Mono *	San Mateo *	Ventura *
Humboldt *	Monterey *	Santa Barbara *	Yolo *
Imperial *	Napa *	Santa Clara *	Yuba *
Inyo *	Nevada *	Santa Cruz *	
Kern *	Orange *	Shasta *	

Total Geography Percentage:

Total must equal 100%. Please adjust accordingly.

URBAN/RURAL

Indicate whether the proposed project benefits people living in an urban or rural area, or both.

Region where services will be implemented (see definition in RFA):

- Urban
- Rural

- Both Urban and Rural

RACE AND ETHNICITY

For the racial and ethnic populations that will be affected, provide your best estimate of the percentage of the total people of each population [able to choose multiple; Total must add up to 100]

- American Indian and Alaska Native (e.g., Navajo Nation, Blackfeet Tribe, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.) _____% *
- Asian-American (e.g., East Asian, South Asian, Southeast Asian, or Asian American, etc.): _____% *
- Black or African American (e.g., African American, Nigerian, Ethiopian, Somali, Afro Caribbean or Afro Latinx, etc.): _____% *
- Hispanic or Latino (e.g., Mexican or Mexican American, Puerto Rican, Cuban, Salvadoran, Dominican, Columbian, another country of Latin America or Spanish origin, etc.): _____% *
- Middle Eastern or North African (e.g., Lebanese, Iranian, Egyptian, Syrian, Moroccan, Algerian, etc.): _____% *
- Pacific Islander (e.g., Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.): _____% *
- White (e.g., German, Irish, English, Italian, Polish, French, etc.): _____% *
- Multi-racial/Multi-ethnic: _____% *
- Another race ethnicity, or origin not on the list: _____% *
- Other (please specify) _____

Total Percentage of Race and Ethnicity:

Total must equal 100%. Please adjust accordingly.

AGE GROUP

All selected activities must be related to youth 12-26 years old. For the age groups that will be affected, provide your best estimate of the percentage in each age group. (Total must add up to 100.)

Under 5 _____% * 5-9 _____% * 10-14 _____% * 15-19 _____% *
 20-24 _____% * 25-26 _____% * 27-54 _____% * 55+ _____% *

Total Percentage of Age:

Total must equal 100%. Please adjust accordingly.

ADDITIONAL AREAS OF FOCUS

Select any of the following populations that are a primary focus of the project. *

- Foster Youth**

- 2S/LGBTQ+ Youth
- Youth with Disabilities
- Youth Experiencing homelessness/housing insecurity
- Immigrant Youth and Youth from mixed immigration status families
- Youth/Young Adult who are in county jail, state prison or juvenile detention, on state parole, on county probation, or under post release community supervision
- Youth with mental health disorder needs
- Youth with substance use disorder needs
- Youth with limited English proficiency
- Youth from low-wage families
- Uninsured and youth formerly enrolled in Medi-Cal
- Other:

If you selected "Other" area of Focus (please specify)

RACIAL/ETHNIC MAKE-UP OF BOARD AND STAFF

For the racial and ethnic populations that make up the board and staff of the applying organization, provide your best estimate of the percentage of the total people of each population [able to choose multiple; Total must add up to 100]

- American Indian and Alaska Native [Provide specific population(s) _____% *]
- Asian-American [Provide specific population(s) _____% *]
- Black or African American [Provide specific population(s) _____% *]
- Hispanic or Latino [Provide specific population(s) _____% *]
- Middle Eastern or North African [Provide specific population(s) _____% *]
- Pacific Islander [Provide specific population(s) _____% *]
- White [Provide specific population(s) _____% *]
- Multi-racial/Multi-ethnic: [Provide specific population(s) _____% *]
- Another race ethnicity or origin not on the list: [Provide specific population(s) _____% *]

NARRATIVE QUESTIONS

1. **Organization Description.** Provide a brief overview of your organization (the entity that is carrying out the project) including: a) when it was established, b) its mission c) whom it serves, d) types of programs it operates and e) the geographic area the organization provides services to currently. If applying as a coalition, information about the coalition should be provided. (250 words maximum) *
2. **Project Goal.** Given a key component of this funding opportunity is to build organizational capacity, describe your project's overall program and organizational capacity building goal. Frame this in terms of the project's long-term aspirations and be specific about the capacity building opportunities this project would strengthen and goals for sustainability. Identify the timeline the goals will be achieved, i.e., 6 months, 12 months, 18 months, 26 months. (250 words maximum) *

3. **Project Activities.** Describe in detail your plan to use these funds, including the plan you have for engaging with youth (e.g. list the specific activities and frequency) and incorporating social justice youth development and youth-led activities. Please include a timeline for activity start and end dates throughout the award period. Identify any curriculum, evidence-based programming, or other resources needed to carry out your proposed project, and the timeline. (250 words maximum) *
4. **Population Description.** Describe the population that will be affected by the proposed project. Include any data available on their geographic setting or neighborhood as well as demographic characteristics (such as age, gender, race/ethnicity), socioeconomic status and any other relevant information. (250 words maximum) *
5. **Culturally and Linguistically Appropriate Services.** Describe your organization's experience providing culturally and linguistically appropriate services to the youth to be served and their families. Briefly describe 1-3 examples of your work with youth and their families. (250 words maximum) *
6. **Monitoring and Evaluation.** Describe how you will document, monitor, or evaluate project activities and progress toward the outcomes listed above. (250 words maximum) *
7. **Track Record with Proposed Project Activities.** State whether the proposed activities are new to your organization or an expansion of or supplemental to existing activities. Describe your organization's experience with the kind of work proposed in this application, including experience running programs that are designed using a social justice youth development approach in addition to service delivery. Briefly describe 1-3 examples of successes your organization has had implementing similar work. (250 words maximum) *
8. **Organizational Capacity and Sustainability.** Describe the existing organizational capacity to implement the project, including qualifications of staffing, expertise, resources and partners. Describe the areas where the funding will be utilized to further build organizational capacity to meet the program needs and strengthen organizational sustainability. Share capacity building activities and how they will strengthen your organization's ability serve justice-involved youth and their families. Briefly explain how your organization will sustain the funded activities after the award period. (250 words maximum) *
9. **Technical Assistance.** To help us plan a technical assistance strategy, please tell us what technical assistance your organization would benefit from in implementing this project. (Your response to this question is not considered in decisions about funding.) (250 words maximum) *

ATTACHMENTS

Please note: Grant applications may not be considered if requested attachments are not included or completed. Please upload your file **only** once for each requirement.

- Applicant organization's signed W-9 (required). Upload the applicant organization's W-9 in PDF format. *
- **Form 1:** Answered *Technical Assistance Questions* (please review questions below) *
- **Form 2:** Answered *Regional-Needs Assessment Questions* (please review questions below) *

- Support Letter (required) *

The signed document must include the following, which may be one Word or PDF document with the ED's signature at the bottom as a commitment and affirmation of the below:

1. Have executive support for the proposed project, as evidenced by a signed letter of support from the senior administrator, demonstrating willingness to commit staff time and resources to add new activities.
2. Affirm the applicant's ability to submit data and financial progress reports on a specific set of measures.
3. Affirm participation in activities of the external capacity building and TA efforts for the TYJ CBO CBI program.
4. Affirm participation to at least three in-person convenings. Travel costs to attend the convenings are the responsibility of the funded organization and may be included in the proposed budget. Organizations may bring teams of two to five staff and/or youth/young adults.

Please upload as many of the following financial documents to help gauge current organizational financial infrastructure and capacity. These documents are not required but encouraged. Not having or submitting these documents won't disqualify you from this funding opportunity.

- Most Recent Financial Audit
[Upload in PDF format.]
- Most recent 990 Form
[Upload in PDF format.]
- A document listing Accounting Software or detailing the Organization's Financial Infrastructure (staffing and controls)
[Upload in PDF format.]
- A document demonstrating General Ledger (GL) Reporting Capacity/ Capability
[Upload in PDF format.]
- The Organization's Annual Budget (approved by board or fiscal sponsor or advisory board)
[Upload in PDF format.]

ORGANIZATIONAL TECHNICAL ASSISTANCE NEEDS ASSESSMENT QUESTIONS

1. Rate and describe your technical assistance needs in organizational administration, including contracts and grants administration, data collection and reporting, and information sharing and confidentiality. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*. (250 words maximum)
2. Rate and describe your technical assistance needs in juvenile justice law and policy, including youth rights and court processes. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*. (250 words maximum)

3. Rate and describe your technical assistance needs in adolescent development and best practices for youth, including healing and trauma-informed care, gender-responsive services, and culturally relevant services. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*. (250 words maximum)
4. Rate and describe your technical assistance needs with stakeholder connections and engagement, including with courts, public systems, and community service providers. Rate on a scale of 1 to 5: 1 being *not needed at all*, 2 being *slightly needed*, 3 being *moderately needed*, 4 being *very needed* and 5 being *absolutely needed*. (250 words maximum)
5. Is there anything else you would like to tell us about your organizational technical assistance needs and challenges? (250 words maximum)
6. In what settings do you serve your population? (Your organization's offices, schools, juvenile hall, virtually, etc.) (250 words maximum)
7. Describe your average engagement with program participants? How frequently do you meet (i.e. daily, weekly, monthly, etc.)? What is the duration of typical meetings (i.e. 30 minutes, 1 hour, etc.)? And how long do you engage with the average participant (6 months, 1 year, etc.)? (250 words)
8. Please describe your core programs and/or services that you offer to justice-involved people. (250 words maximum)
9. What is the primary source of your funding? (250 words maximum)
10. If your organization were to enter a government contract that is on a reimbursable basis, would your organization be able cover essential expenses for a 3-4+ month period without jeopardizing financial stability or current program delivery? (250 words maximum)

REGIONAL-COUNTY NEEDS AND OTHER QUESTIONS

1. What youth-serving organizations, programs, and services already exist in your city, county, or region? (250 words maximum)
2. Who is currently serving justice-involved youth in your county? (Examples of services can include but are not limited to: health-based approaches and programs, culturally rooted approaches and programs, peer-to-peer supports and programs, behavioral and mental health care, clinical treatment providers and services. You may consider The Substance Abuse and Mental Health Services Administration's (SAMHSA) Continuum of Care Framework)¹⁷ (250 words maximum)

¹⁷ SAMHSA Continuum of Care Framework.

<https://ohiostate.pressbooks.pub/substancemisusepart1/chapter/ch-2-name-5/>

3. Why is your organization interested in working with justice-involved youth? (250 words maximum)
4. What are your organization's limitations in working with justice-involved youth? (250 words maximum)
5. What work is your organization currently doing that can be restructured, enhanced, and/or shifted to serve justice-involved youth? (250 words maximum)
6. *If your organization is already serving youth*, but is not yet serving at least 50 youth a year, what are the challenges to working with at least 50 youth a year? *If your organization is not yet serving youth*, why are you interested in expanding to serve this population and what challenges do you foresee with working with at least 50 youth a year? (250 words maximum)

Use **Tab** key or **mouse click** to move from field to field. Clicking **Enter** will attempt to **Submit** an incomplete application.

An email confirming the submission of your application will be sent to the project's primary contact. If you do not receive an email, please contact the Transform Youth Justice team at tyj@sierrahealth.org.

APPENDIX A – INSURANCE REQUIREMENTS

All evidence of required insurance coverage must be submitted to The Center prior to the release of payment. Awarded organizations will receive an e-mail from "The Center@Sierra Health Foundation" via TrustLayer requesting the same insurance documents as indicated below. A link will be provided for organizations to review and upload the required insurance documents. Please pay special attention to the "Additional Requirements" section for exact instructions and specific language that must be included.

Commercial General Liability

- Each Occurrence must be greater or equal to \$1,000,000
 - Coverage Trigger: Occurrence must be present
 - Insurance is written on an occurrence basis using ISO form CG 0001 or equivalent
- General Aggregate must be greater or equal to \$2,000,000
- Products/Completed Operations Aggregate must be greater or equal to \$2,000,000
- Primary and Non-Contributory Endorsement must be present
- Additional Insured Endorsement must be present
 - With Completed Operations language
 - Using a combination of ISO forms CG2010 10/04 and CG 2037 10/04 or equivalent

Improper Sexual Conduct & Abuse

- Each Occurrence must be greater or equal to \$1,000,000
- Aggregate must be greater or equal to \$2,000,000

Automobile Liability

- Combined Single Limit (each accident) must be greater or equal to \$1,000,000
- Coverage Applies to: Owned Autos Only must be present
- Coverage Applies to: Hired Autos Only must be present
- Coverage Applies to: Non-Owned Autos Only must be present
- Additional Insured Endorsement must be present
 - Using ISO form CA 2048 or equivalent

Worker's Compensation and Employer's Liability

- Statutory Limits must be present
- Employer's Liability Each Accident must be greater or equal to \$1,000,000
- Employer's Liability Disease – each employee must be greater or equal to \$1,000,000
- Employer's Liability Disease – policy limit must be greater or equal to \$1,000,000
- Waiver of Subrogation Endorsement must be present

Professional Liability

- Each Claim must be greater or equal to \$1,000,000
- Aggregate must be greater or equal to \$2,000,000

Additional Requirements

- Certificate Holder must read: Sierra Health Foundation 1321 Garden Highway Sacramento, CA 95833
- A.M. Best rating of at least A-:VI
- Description of Operations must read: The Center, Sierra Health Foundation, The State of California, their respective officers, directors, agents, representatives, constituent entities, affiliates, volunteers, officials, parents, subsidiaries, and employees shall be added as Insureds ("additional Insureds") under each commercial general liability and automobile insurance policy. Agreement #23-30138 must be present.